

STATE OF HAWAII

Accounting Manual

Volume II: Budgetary Control Accounting  
Part 300 - 500: Expenditures

Page 490.01

SECTION 490: OUTSTANDING ENCUMBRANCES EXCLUDING CONTRACT ENCUMBRANCES, REPORT 130

1. General Description. This report provides the status of all outstanding encumbrances, except contract encumbrances, as of the date for which the report is prepared for a department using the computer-based encumbrance-system referred to as "SWAS". The encumbrances are aged and listed in numerical sequence by encumbrance document number.
2. Purpose. To aid departments in the follow-up of each outstanding item.
3. Frequency. Monthly.
4. Distribution. Copy #1 - Department.
5. Organization of Report. The printing sequence of the report is:
  - (a) Department alpha code: The report begins a new page when the department alpha code changes.
  - (b) Encumbrance document number.

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SECTION 490: OUTSTANDING ENCUMBRANCES EXCLUDING CONTRACT ENCUMBRANCES, REPORT 130

ITEM NO.	DATA AND DATA EXPLANATIONS
(1)	REPORT 130 - The report number.
(2)	11/13/78 - The date the report is prepared.
(3)	The title of the report.
(4)	PAGE 21 - The page number.
(5)	LAND & NATURAL RESOURCES - The department for which the report is printed.
(6)	AS OF 10-31-78 - The date as of which encumbrance status is reported.
(7)	NUMBER - The purchase order or encumbrance advice number.
(8)	DATE - The date of the purchase order or encumbrance advice.
(9)	VENDOR CODE - The vendor code assigned to a vendor.
(10)	VENDOR NAME - The name of the vendor.
(11)	The amount on the Purchase Order or Encumbrance Advice by age groups:  0 - 30 days 31 - 60 days 61 - 90 days Over 90 days
(12)	TOTALS - The totals of the transactions by the four age groups.
(13)	DEPARTMENTAL TOTAL - The total of the four age groups.

January 1, 1979

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SECTION 490: OUTSTANDING ENCUMBRANCES EXCLUDING CONTRACT ENCUMBRANCES, REPORT 130

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REPORT 130

2

11/13/78

STATE OF HAWAII

STATEWIDE ACCOUNTING SYSTEM

OUTSTANDING ENCUMBRANCES

EXCLUDING CONTRACT ENCUMBRANCES

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LAND & NATURAL RESOURCES

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AS OF 10-31-78

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ENCUMBRANCE	VENDOR	VENDOR NAME	0 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
NUMBER	DATE	CODE				
7	8	9			11	
C34077	09-18	70617	INTER ISLAND EQUIPMENT	.00	3,960.00	.00
C34078	09-20	20365	KAUAI STORES LTD	.00	142.43	.00
C34079	09-22	15850	HCPACO	.00	120.18	.00
C34080	09-26	15850	HCPACO	.00	14.23	.00
C34081	09-26	07440	AUDIO CENTER, LTD; THE	.00	90.48	.00
C34082	09-22	07734	RITE-WAY ELECTRIC CO., LTD.	.00	1,767.00	.00
C34083	09-21	71406	DEPT OF WATER	.00	62.50	.00
C34200	09-20	70617	INTER ISLAND EQUIPMENT	.00	306.80	.00
*** TOTALS ***				.00	164,459.36	44,735.81
*** DEPARTMENTAL TOTAL ***				238,004.39		28,809.22

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January 1, 1979